

ANSI Z10 Occupational Health and Safety Management Systems

Let the management system do the work!

Policy (Section 3.1.2)
 A. Protection and continual improvement
 B. Effective employee participation;
 C. Conformance with the organization's requirements
 D. Compliance with laws and regulations.

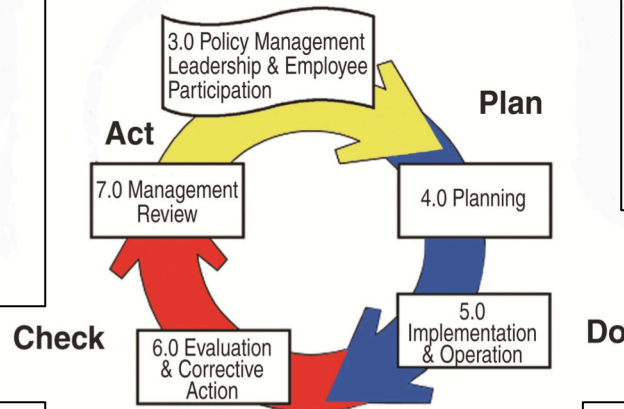
Top Management Responsibility and Authority (Section 3.1.3)
 A. Provide resources to support the OHSMS
 B. Defining roles, assigning responsibilities, establishing accountability, and delegating authority
 C. Integrating the OHSMS into the organization's other business systems and processes

Employee Participation (Section 3.2)
 A. Providing mechanisms, time and resources to participate in, at a minimum:
 • Planning
 • Implementation
 • Evaluation, corrective action and preventive action
 B. Providing access to OHSMS information
 C. Identifying and removing obstacles or barriers to participation.

- Progress in the reduction of risk;
- Effectiveness of processes to identify, assess, and prioritize risk and system deficiencies;
- Effectiveness in addressing underlying causes of risks and system deficiencies;
- Input from employees and employee representatives;
- Status of corrective and preventive actions
- Follow-up actions from OHSMS audits and previous management reviews;
- The extent to which objectives have been met;
- Performance of the OHSMS relative to expectations

Management Review (Section 7)
 A. Management review process
 • Annually
 • Recommend improvements
 B. Outcomes and follow-up
 • Future direction of the OHSMS
 • Changes to the organization's policy, priorities, objectives, resources or other OHSMS elements

Evaluation and Corrective Action (Section 6)
 A. Monitoring, measurement and assessment (inspections, exposure assessment, injury illness tracking, employee input)
 B. Incident investigations
 C. Audits
 D. Corrective and Preventive Actions
 E. Feedback to the planning process



Planning (Section 4)
 A. Comprehensive review
 B. Prioritize issues
 C. Objectives
 D. Implementation plans

Do (Section 5)
 A. Operational elements
 • Risk Assessment
 • Hierarchy of Controls
 • Design Review and Management of Change
 • Procurement
 • Contractors
 • Emergency Preparedness
 B. Education, Training, Awareness and Competence
 C. Communication
 D. Document and Record Control Process

- Business systems operational processes
- Hazards, risks and controls;
- Previously identified issues
- Allocation of resources;
- Regulations, standards and other requirements;
- Risk assessments and evaluations;
- Process and mechanisms for employee participation;
- Results of audits;
- Other relevant activities.

Note: This document provides a broad overview of ANSI Z10. Many of the requirements have been paraphrased and abbreviated. Refer to the standard for the actual requirements. The standard can be purchased on the ASSE website asse.org.